



Quarantine Pay Update - FAQs

Where can I find the revised pay rules?

Please refer to the Ingalls Pay and Benefits Guidance document on the Ingalls COVID-19 website at www.ingalls.huntingtoningalls.com/coronavirus/

How do I self-report my vaccination status in UPoint so the company knows I am fully vaccinated if I test positive for COVID-19?

If you received your vaccination in the community, log in to your UPoint account from www.hiibenefits.com. Once logged in, click the “COVID-19 Self-Reporting” banner at the top of your homepage, read the instructions and fill out the brief questionnaire. You have no action to self-report if you received your vaccination on site at Ingalls through Singing River Health System.

Do I need to provide proof of vaccination in addition to self-reporting in UPoint to receive quarantine pay if I test positive for COVID-19?

Yes. In order to be paid you must have self-reported in UPoint, and you must also provide a copy of your vaccination record card to Ingalls Medical.

If I test positive for COVID-19 and am fully vaccinated, do I need to apply for short-term disability through the Leave Desk?

If you are fully vaccinated and test positive for COVID-19, you will be paid for up to 10 days of quarantine pay for your first occurrence. See revised policy at www.ingalls.huntingtoningalls.com/coronavirus/. Should you require additional days off due to extended illness, you should contact the Leave Desk at 228-935-1009 or leavedesk@hii-ingalls.com to apply for short-term disability.

How do I get quarantine pay if I am fully vaccinated and test positive for COVID-19 off site?

If you test positive at an off-site location and not at our on-site testing facility, contact Ingalls Medical at 228-935-1922. You will need to provide a copy of your test results, and a copy of your vaccination record in order to qualify for quarantine pay.

Do I qualify for quarantine pay if I am not fully vaccinated and test positive for COVID-19?

No.

Standard leave of absence policies apply in this case. You should contact the Leave Desk at 228-935-1009 or leavedesk@hii-ingalls.com to apply for short-term disability if you are not able to work remotely.

What do I do if I am at home and exhibit symptoms of being sick?

All

employees, even if fully vaccinated, should continue to self-evaluate for COVID-19 symptoms every day before coming to work. If you feel you have had close contact with someone who has COVID-19, or you have symptoms which include fever, shortness of breath or a persistent cough, you should isolate yourself and take your temperature. Employees should come to the COVID-19 testing center at Ingalls Shipbuilding operated by Singing River Health System for rapid testing. Do not return to work unless you have been cleared to return by Ingalls Medical Department.

What happens if I am exposed to someone with the COVID-19 virus?

If you are fully vaccinated or are identified as having a previous positive case and you are symptom-free you do not have to quarantine and should self-monitor for symptoms for 14 days. If you are not fully vaccinated and have not had a previous positive case and you have been exposed to someone diagnosed with COVID-19, contact Ingalls Medical at (228) 935-1922 or report to Ingalls' onsite testing facility at the old HR building for instructions. You may be directed to quarantine for a period of 7 days, then report for testing at Ingalls' onsite COVID-19 testing facility. Standard leave and absence policies will apply for the quarantine period if you are not able to work from home. If you receive a negative test after 7 days of quarantine, you will be cleared to return to work. Please refer to the Ingalls Pay and Benefits Guidance document on the Ingalls COVID-19 website for additional information: www.ingalls.huntingtoningalls.com/coronavirus/.