

# Coronavirus (COVID-19) Communications

April 1, 2020



## EXPANDED EASTER HOLIDAY PERIOD

My fellow Ingalls shipbuilders:

I am pleased to inform you that we have expanded our Easter Holiday period this year to include a full day Thursday for every shipbuilder. All employees will be paid full holiday pay for Thursday, April 9th, in addition to the previously scheduled Friday and Monday holidays.

Additionally, when the shipyard returns to work on April 14<sup>th</sup>, we will begin operating with a one-hour gap between the end of the first shift, and the start of the second shift.

Hopefully this added time period during the Easter break will provide you with more quality time with your family; it will also give us the time required to expand our additional, preventative cleaning throughout the yard, offices and offsite locations.

As you know, we have been environmentally deep cleaning the work areas of employees who test positive for the virus. In an abundance of caution we are also doing significant cleaning in other areas in the yard -- bringing in professionals with the latest, most advance cleaning technology, including "fogging" operations aboard ships and in large areas in the shipyard where many employees are working or passing through. These crews are well experienced in massive, aggressive cleaning efforts -- like cruise ships and passenger aircraft, and are right now working around-the-clock in our facilities.

Today, I am announcing that during the expanded holiday break, we are going to expand this additional cleaning effort to complete a thorough cleaning of the entire facility, as well as our offsite locations. These crews will be working to ensure that when you come back to work, you can be assured that we are doing everything possible to ensure that our work areas are safe.

We are continuing our research to find, and implement, new ways to improve our cleaning effort. At the same time, we are asking our employees, vendors and customers to help us by following social distancing guidelines, and other CDC recommendations for cleanliness and sanitation, like washing your hands frequently with soap and hot water, when you are at work -- as well as when you are away.

If you don't feel well Tuesday before we return to work please stay home -- self-quarantine and call your doctor or TELEDOC or QuadMed. If you can't reach them, you may call the Ingalls Medical Department at (228) 935-3841 for an initial screening over the phone. Then, do not return to work unless you have been cleared to return by the Ingalls Medical Department.

Most importantly, if you have been seen by a doctor and tested for the virus, please stay home until you have the results and your doctor clears you.

We are in unprecedented times...which call for unprecedented actions. Please spend this expanded holiday break practicing safe interactions with your families.

I look forward to us all coming back to work safe and healthy on April 14<sup>th</sup> and getting back to the important business of building ships for America.

Sincerely,

A handwritten signature in black ink, appearing to read 'Brian Cuccias', with a long horizontal line extending to the right.

Brian Cuccias