

Coronavirus (COVID-19) Communications

MARCH 24, 2020



Fellow Shipbuilders,

As part of our response to the ongoing coronavirus crisis, Ingalls has instituted a liberal leave policy through April 17, allowing our employees to be on liberal leave without penalty, as excused absence. We also made it clear that, should an employee take advantage of liberal leave, their job is secure.

Since then, we have received a significant amount of questions with regards to health insurance. Employees who have elected to take liberal leave and are not receiving a paycheck will have their deductions accrued in the payroll system. Payment will be collected from employees when they return to work.

In addition, employees who are officially placed on medical leave of absence (out on Short-Term Disability or Hourly Loss of Time) will be direct billed by the benefits center.

If you have specific questions, please visit the Coronavirus Resource Guide at <https://ingalls.huntingtoningalls.com/Coronavirus/>, IngallsConnect App or contact your Human Resource Business Partner or Labor Relations Representative.

We care about the safety and well-being of our employees and their families. We will overcome this challenge together, as one.

Edmond Hughes
Vice President, Human Resources and Administration