



To: All Ingalls Shipbuilding employees

Date: March 15, 2020

Subject: Bulletin: Ingalls Shipbuilding update - B-COM-004-20

Dear Ingalls Employees:

Ingalls leadership is working around the clock to address issues relating to you, our workforce. Due to the increased school closure notifications related to the coronavirus, Ingalls has extended its liberal leave policy for the full week of March 16, 2020. What this means is that your job is secure. You can take unpaid leave without penalty. Absences are excused.

We are working through multiple options for you and will circulate as they are finalized. Thank you for your patience and understanding.

A DIVISION OF HUNTINGTON INGALLS INDUSTRIES

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